

*Bishop and Standing
Committee Authorization is
required for things like:*
(National Church Canon Title I,
Canon 7, section 3)

- **Building Projects**
- **Line of Credit**
- **Mortgage Refinancing**
- **Mortgage Loans**
- **Leases (including Cell Towers)**
- **Shared Equity Agreements & Joint Ventures**
- **Buying & Selling Property**
- **Accepting & Liquidating a Gift of Real Property**
- **Historic Designation Grants**



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Diocese of Colorado

Property Advisory Committee

Colorado Episcopal Foundation
1300 Washington Street
Denver, CO 80203
Phone: 303-534-6778
Fax: 303-534-6012

Property Advisory Committee

ALIENATION AND ENCUMBRANCE OF CHURCH PROPERTY

*Episcopal Diocese of Colorado
Colorado Episcopal Foundation*



Contact Scott Asper: 303-534-6778
E-mail: scott@coef.org

The Property Advisory Committee exists to advise and provide recommendations to the Bishop and Standing Committee on the best uses of real property assets held by the Diocese. The Committee works closely with the Mission Strategy Committee and the Land Bank. It also evaluates and processes Alienation and Encumbrance requests making recommendations to the Standing Committee. The collective intelligence and experience of this group helps to ensure faithful and wise stewardship of congregational and diocesan resources. Following are brief descriptions of processes:

WHEN YOU ARE CONSIDERING A BUILDING PROJECT

1. Contact Scott Asper, to begin the process scott@coef.org
2. Have conversation with Canon Missioner about vision and goals, readiness, timing, and process
3. Contact Art & Architecture Committee for resources around design brewstercaesar@evcohs.com
4. Prepare and submit Encumbrance application utilizing committee expertise and construction oversight plan to Scott Asper for Bishop & Standing Committee approval
5. Following Standing Committee approval submit final design to Art and Architecture Committee



Best Use for Mission

WHEN YOU ARE CONSIDERING REFINANCING, LOANS, LINES OF CREDIT, LEASES

1. Contact Scott Asper to begin the process
2. Have conversation with Canon Missioner around vision and goals and the need
3. Prepare and submit Encumbrance application to Scott Asper for Bishop & Standing Committee approval

WHEN YOU ARE CONSIDERING BUYING OR SELLING PROPERTY

1. Contact Scott Asper
2. Certified Property Appraisals may be needed for committee review
3. Work with Property Committee on issues related to marketing, sale, leasing, purchasing, and best uses of the property (see examples of best uses on the diocesan website)



Looking to the future

4. Transaction to be approved by the Bishop & Standing Committee with recommendations from the Property Advisory Committee

Alienation and Encumbrance Forms

can be obtained from Scott Asper or downloaded from www.coloradodiocese.org



Property Advisory Committee Members:

Scott Asper—staff contact

Bishop Robert O'Neill

Anita Sanborn—Foundation President

Lou Blanchard—Canon Missioner

John Sneed & Gary Christy—financial advisors

Donna Hood—Title Advisor

John Thornbury & Sathi Bunyan—Realty Advisors

George Wing & Diane Barrett—Legal Advisors

David Maroney—Land Bank

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